

## **1RUSSELL COURT NURSING HOME** **JOB DESCRIPTION**

### **JOB TITLE**

Registered Nurse

### **RESPONSIBLE TO:**

Registered Manager.  
Deputy Manager

### Aims of position

To be responsible for the delivery of high nursing standards for all residents and monitor the function and performance of the nursing team.  
To mentor and supervise the nursing team, providing guidance and supervision.

### **Job Description.**

1. To be responsible for the on a daily basis for the delivery of high standards of care to the residents and supervise the daily care process for the residents.
  
2. To carry out nursing care to meet the needs of residents, and actively participate in meeting their social and psychological needs.
  
3. To assume responsibility for a group of residents by being their named nurse and in partnership with the residents, relatives and the care staff, actively-
  - Assess, plan, implement and evaluate the residents' needs.
  
4. To assume responsibility for the monthly update, or updates as required, of the care plans for those residents designated as your personal responsibility. To include maintaining and updating them as required and in accordance with CQC guidelines. To update the computer system.
  
5. To complete a daily record of care for each resident, and support carers in recording daily activities of care on the computer system. Ensure that information is correctly entered on to the computer system.
  
6. Give supervision of care and training to all staff, in all aspects of their work through direct teaching and example. Document supervisions accurately and in a timely manner.
  
7. To book GP as needed for the residents.
  
8. Inform relatives of any change in a resident's condition. To offer support to residents and their relatives during times of ill-health.

9. To accompany visitors to the home i.e. other disciplines consultants, GP, dentist, optician, minister of religion, physiotherapist and show prospective clients around the home.
10. To promote the home in a positive manner when showing prospective clients around the home and recording information about prospective service users.
11. To attend meetings as required by the home manager, re: care process and staff meetings.
12. Ensure Health & Safety is maintained at all times for both residents and staff and to attend all mandatory training courses relevant to the position. Continue and observe NMC guidelines for the delivery of nursing care.
13. To monitor the nursing team's standards ensuring NMC guidelines are adhered to.
14. To give medication as prescribed with correct monitoring of drug, dose and time, ensuring medication is properly taken and documented correctly. To ensure that drugs are in appropriate supplies and record. To order drugs as required.
15. To attend training lectures and maintain CPD requirements.
16. Be aware of the home policies and attend management meetings. Be responsible for assisting to update policies and procedures in accordance with Care Quality Commission guide lines.
17. To ensure the home's EOL register is maintained and members of the MDT informed appropriately.

This job description indicates the main duties and responsibilities of the post. It is not intended as a complete list and may be subject to periodic review.